



**Prògram-Cultuir dha na Gàidheal is dh'an Ògraidh |
Gaelic Cultural and Youth Activities
Program Guidelines**

Overview

The Office of Gaelic Affairs provides funding to not-for-profit organizations for projects and initiatives that support the strategic advancement of Gaelic language and cultural development in Nova Scotia.

Projects and Initiatives may be awarded funding if they clearly demonstrate that they support the Office's mandate, which is to *contribute to the development of Gaelic language and culture in Nova Scotia, so the culture, wisdom, heritage, and traditions of Gaels are valued, practiced, and passed on to future generations.*

The Gaelic Cultural and Youth Activities Program, funded through Nova Scotia Support4Culture, is designed to support strategic initiatives in the Gaelic community, including:

- Innovative language and cultural programs that meet the needs of the Gaelic community and/or facilitate dialogue with government and community partners on strategies and policies that support Gaelic development
- Community initiatives and projects that collaborate with international partners to increase Gaelic learning opportunities and cultural exchanges
- Programming that promotes Gaelic's value and contribution to the province
- Work that leads to the creation of learning materials for use by instructors and Gaelic learners

Eligibility

An organization may be eligible if it:

- Is a registered not-for-profit organization with the Registry of Joint Stock Companies;
- Operates for Gaelic community language and cultural heritage benefit; and
- Provides programs or services that serve the organization's membership and that have a positive impact on the broader community.

Fund-raising events, capital building/development and equipment purchases are not eligible for support.

Level of Funding

The department's contribution will not exceed 75% of project costs and will not normally exceed a maximum of \$6,000.00. Depending on the volume of requests some projects may receive less than the requested funding amount. The value of in-kind contributions can be included in the revenues and expenses if they are for goods and/or services essential to the project.

Application Procedure

Prior to applying, interested organizations are asked to contact the Office of Gaelic Affairs to discuss their proposed Gaelic Cultural and Youth Activities Program initiative, and the requirements for applying before completion of the application form. It is recommended that those preparing the application involve other members of their organization and community partners in the process of developing and writing their application. Completed application forms must be signed, by the chair of the organization, and dated.

Applications should be submitted electronically. If you would like to submit your application by mail, please contact the Office of Gaelic Affairs.

Application Deadlines and Activity Start/End Dates

Activities must have a defined start and finish date, determined by the amount of work needed to finish the activity. Projects must utilize investment within a full calendar year of the awarding of funds.

Please note applications for activities that have already happened are ineligible.

Application Assessment

Activities will be assessed by their ability to support the strategic initiatives of the *Gaelic Cultural and Youth Activities Program* mentioned above, and the following:

- Demonstrate collaboration and use of creative, innovative approaches to program delivery, incorporating effective best practices for language and culture acquisition and use
- Provide accessibility to and participation in programs and services that support diversity and social equity
- Enhance capacity and opportunity within Nova Scotia's cultural and heritage community
- Involve additional funding partners, public and private.

All applications will be reviewed by Office of Gaelic Affairs staff who will make recommendations for funding to the Minister of Gaelic Affairs and the Department of Communities, Culture, Tourism and Heritage.

Program Evaluation

Success of the *Gaelic Cultural and Youth Activities Program* and the activities it supports will be measured via review of evaluation forms completed by funded organizations following the conclusion of their activities.

Gaelic Affairs looks to achieve the following outcomes:

- Increase participant acquisition and use of Gaelic language and culture.
- Increase access to language, cultural and heritage resources, and participation in related activities.
- Increase sharing of resources and practices among language, culture, and heritage organizations.
- Increase understanding and awareness of the value of language and cultural heritage.
- Increase investment in events and projects to facilitate greater capacity.
- Recognize Gaelic Nova Scotia individuals and organizations.
- Create opportunities to experience how Gaelic language and culture are expressions of the diversity of Nova Scotia's diverse communities.

Payment and Conditions of Funding

Applicants who are approved for funding will receive email communication outlining the terms and conditions of funding. Funding recipients must meet the following conditions:

- Payments are made in the name of the organization or group shown as the applicant on the application form. Payments cannot be made to individuals.
- Funds must be used for the activity as described in the application.
- Gaelic Affairs must be notified **in advance** of any changes in the activity, including start and end dates, location, or any other significant changes. Applicants who do not receive the amount they requested may be required to submit a revised budget based on the approved amount.
- If the project is not undertaken after payment of the funds has been issued, the recipient must return the funds to the department.
- If the project generates a surplus of revenues over expenses, recipients may be required to return surplus funds to the department.
- Recipients of program funding must submit a final report within 60 days of the project end date.

The Province of Nova Scotia's, and Support4Culture's, support must be recognized as outlined in the "Requirements for Acknowledging Funding" which accompany the Terms and Conditions letter. Funding recipients are subject to provincial audit. Please retain all receipts.

Please note: if the **final report** becomes overdue, no funds can be released to the applying organization for any subsequent grant approved through either the departmental or Arts Nova Scotia's programs until the overdue report has been received.

For information and/or questions on guidelines and the application process please contact the program officer: Iain.MacLeod3@novascotia.ca

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