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**Program Guidelines** 

## Application Deadline: November 15, 2019

### Send completed application form to

Kelly Schlay Kelly.Schlay@novascotia.ca

#### or via e-mail to:

Gaelic Intensive Immersion Program (A Gaelic Cultural Activities Support4Culture Initiative)

In person/courier:	By regular mail:
1741 Brunswick Street, 3rd Floor	PO BOX 456
Halifax, NS B3J 3X8	Halifax, NS B3J

### Introduction

Administered by The Office of Gaelic Affairs a division of the Department of Communities, Culture and Heritage, Dian-oideas na Gàidhlig / Gaelic Intensive Immersion (A Gaelic Cultural Activities Support4Culture Initiative) is a program designed for organizations that support Gaelic language learning through the Gàidhlig aig Baile (Gaelic in Community) method which is focused on bringing students to speaking and understanding Gaelic language by conducting everyday activities, games and conversation in a total Gaelic language immersion environment, recreating the way a child learns their first language. Delivered by highly fluent instructor(s), activities are carried out with the help of non-verbal communication, props and repetition.

#### **Program Goals**

 Support the Department of Communities, Culture and Heritage's mandate; responsible for contributing to the well-being and prosperity of Nova Scotia's diverse and creative communities through the promotion, development, preservation and celebration of our culture, heritage, identity and languages, and by providing leadership, expertise and innovation to our stakeholders.



### **Program Guidelines**

- Support Gaelic Affairs' mandate; support Nova Scotians in the reclamation of their Gaelic language and cultural identity, assisting in the building of communities through social and economic contributions. Creates learning, awareness and sensitivity programs that build greater appreciation and understanding for Gaelic language and cultural identity, and provides services that support Gaelic community initiatives, strengthens partnerships with government departments and agencies, and international partners in other Gaelic regions.
- Develop the Gaelic language proficiency of more Nova Scotians so that there can be greater promotion of Gaelic language and culture within communities, i.e. additional enrollment mentoring programs such as Bun is Bàrr, Daltachas, Stòras a' Bhaile, Na Gaisgich Òga and any other Gaelic language and cultural mentoring programs
- Enhance growth opportunities by using innovative approaches
- Increase support to diverse communities and to local Gaelic communities

### **Activities Assisted**

Under Gaelic Intensive Immersion Program, government supports requests for Gaelic Intensive Immersions that:

- Demonstrate efforts to collaborate with other Gaelic individuals, groups, organizations, communities and other groups of interest in local community; i.e. invite local Gaelic speakers to participate; plan community events or gatherings or attend existing ones, such as local dances; visiting local stores and businesses to partake in everyday activities, i.e. shopping, dining and other applicable community based activities.
- support and bolster diverse communities, including Nova Scotia's Gaelic community and geographic/local communities
- offer increased opportunities for communities to engage in language, and cultural heritage activities;
- build capacity and commitment of local communities to learn Gaelic language and gain greater understanding, appreciation and awareness of Gaels' cultural expression and identity;
- demonstrate plans and efforts to investigate alternative funding options for immersions



**Program Guidelines** 

Fund-raising events, capital building/development and equipment purchases are *not* eligible for support.

### Eligibility

An organization may be eligible if it:

- is a registered not-for-profit organization;
- operates for community language, cultural and heritage benefit; and
- provides programs or services that serve the organization's membership and that have a positive impact on the broader community

#### **Level of Funding**

The department's contribution will not exceed 75% of project costs and will not normally exceed a maximum of \$6,000.00.

A high volume of requests may result in some projects receiving less than the requested amounts.

The value of in-kind contributions can be included in the revenues and expenses if they are for goods and/or services essential to the project.

#### **Application Procedure**

Prior to applying, interested organizations are asked to contact the Gaelic Field Officer at Gaelic Affairs to discuss their proposed Gaelic Intensive Immersion and the requirements for applying before completion of the application form.

As part of the Gàidhlig aig Baile Tutors' assessment process, organizations are required to select tutors who have passed a language fluency assessment, or be willing to take a language fluency assessment.

Organizations may be asked to provide a video of their tutor conducting a Gàidhlig aig Baile session, i.e. making a meal, doing the laundry, taking a walk outside or some other activity that demonstrates their teaching techniques.



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It is recommended that those preparing the application involve other members of their organization or community partners in the process of developing and writing their application.

Completed application forms must be signed, by the chair of the organization, and dated. Applications can be delivered by hand, courier, e-mail or fax.

### Application Deadlines and Activity Start/End Dates

Applications must be received by November 15, 2019.

Activities can start no earlier than the effective date and:

• Must have a defined start and finish dates, which are determined by the amount of work needed to finish the activity.

#### **Application Assessment**

Activities will be assessed by their ability to support the goals of the Gaelic Intensive Immersion Program as stated on page one and the following:

- Demonstrates; collaboration and use of creative, innovative approaches to program delivery, i.e. flexibility to deliver immersions as month-long, week-long, a series of weekends, a series of weeknights; and effective best practices for language acquisition and use
- accessibility to and participation in programs and services that support diversity and social equity;
- enhances capacity and opportunity within Nova Scotia's cultural and heritage community; and
- involves additional funding partners, public and private.

All applications will be reviewed by peer review panel with participation from Gaelic Affairs Staff which will make recommendations for funding to the Minister of the Office of Gaelic Affairs and the Minister of Communities, Culture and Heritage.

#### **Program Evaluation**

Gaelic Affairs, a Division of the Department of Communities, Culture & Heritage will measure the success of the Gaelic Intensive Immersion Program and the activities it supports through review of evaluation forms



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completed by funded organizations following the conclusion of their activities.

In consultation with Gaelic Affairs, organization will conduct a low stress evaluation of participants to assess their progress. Evaluation of the Gaelic language skills of participants should be conducted both at the beginning and the end of the program. The Gaelic Field Officer is available to offer assistance in this evaluation process.

Gaelic Affairs division is looking to achieve the following outcomes:

- Measurable progress by participants in terms of their Gaelic language acquisition and use.
- Increased access to language, cultural and heritage resources and participation in related activities.
- Increased sharing of resources and practices among language, culture and heritage organizations.
- Greater understanding and awareness of the value of language and cultural and heritage.
- Increased investment in events and projects to facilitate greater capacity
- Recognition of Nova Scotia as a creative, innovative place.
- Opportunity to learn about how Gaelic language and culture express the diversity of Nova Scotia's communities.

### Notification of Results

Applicants will be informed of funding decisions by letter.

### **Payment and Conditions of Funding**

Applicants which are approved for funding will receive a letter outlining the terms and conditions of funding. Funding recipients must meet the following conditions:

- Payments are made in the name of the organization or group shown as the applicant on the application form. Payments cannot be made to individuals.
- Funds must be used for the activity as described in the application.



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- Gaelic Affairs must be notified **in advance** of any changes in the activity, including start and end dates, location, or any other significant changes.
- Applicants who do not receive the amount they requested may be required to submit a revised budget based on the approved amount.
- If the project is not undertaken after payment of the funds has been issued, the recipient must return the funds to the department.
- If the project generates a surplus of revenues over expenses recipients may be required to return surplus funds to the department.
- Recipients of program funding must submit a final report within 60 days of the project end date.

**Please note:** if the **final report** becomes overdue, no funds can be released for any subsequent grant approved through either the departmental or Arts Nova Scotia's programs until the overdue report has been received.

The Province of Nova Scotia's and Support4Culture's support must be recognized as outlined in the "Requirements for Acknowledging Funding" which accompany the Terms and Conditions letter. Funding recipients are subject to provincial audit. Please retain all receipts.

### For information and/or questions on guidelines and application

Goiridh Dòmhnullach, Gaelic Field Officer Phone: (902) 870-6837 Fax: (902) 424-0710 E-mail: Jeffrey.D.MacDonald@novascotia.ca Web: https://gaelic.novascotia.ca/

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